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Class Offering Compensation Guideline

(Approved at annual Tri-Valley administrators meeting - September 18, 2003)

The TVDEC class offering compensation guideline reads as follows:

- a) When an instructor is hired for purposes of providing a distance education class, receiving sites will share in the contractual cost for that class period. An interlocal agreement will be created and signed by contracted parties.
- b) When districts both send and receive a class between each other, they could agree to no compensation for this exchange of classes.
- c) When a distance education class is offered, the sending site may charge a standard rate of \$150 per student per semester.

Proposed Addendum to the Class Offering Compensation Guideline Part C - March 10, 2004 (Justification for this proposal is that schools do not have to record this in their budget as income.)

- The class offering compensation fee will be paid to the Tri-Valley Distance Education Consortium fiscal agent - ESU 10 - on September 15 (first semester) and January 15 (second semester).
- At the conclusion of each semester, a notification will be sent to each school that has a positive balance paid into their account.
- At the beginning of the next year, the balance of any school's account will be applied (subtracted) to the annual consortium dues.
 - Example - School A (sending site) sends a class to School B with 5 students in the first semester and 4 students in the second semester. On September 15, school B will send a check to Tri-Valley Consortium for \$750 (5 students * \$150). On January 15, school B will send a check to Tri-Valley Consortium for \$600 (4 students * \$150). School A will now have a positive balance of \$1,350.
 - When consortium dues are established for the next year (fall meeting), the positive balance will be subtracted from the annual dues. ie Annual dues are \$2,500 - \$1,350 balance = \$1,150.
- If the positive balance exceeds the annual dues amount, the school may request
 - a check for the balance be sent to the school district by TVDEC
 - to apply the carryover balance to the next year

John Stritt - TVDEC Director

Tri-Valley Distance Education Consortium