

**TVDEC Executive Council Meeting
December 18, 2002
UNK Communications Center
Meeting Agenda - <http://tvdec.k12.ne.us/0203/ExCoAg121802.pdf>**

Attendance: Caroline Winchester, President; Mike Teahon, Ron Wymore, Mark Sievering; Lewis Evert; Phyllis Brunken (phone); Craig Peterson; John Stritt. Guest: Shirley Schall - Southwest Distance Learning Consortium director.

1. Minutes of October 15

Mike Teahon moved that minutes be approved as presented. Craig Peterson second.

Discussion:

Motion approved.

2. Budget Report

Phyllis Brunken moved that the budget report be approved as presented. Mike Teahon second.

Discussion:

a) John Stritt reviewed the budget. Noted that the current budget reflects a 27% amount spent of the projected budget. At this time of year, a balanced budget would be near 42%.

b) As requested at the October 15 meeting, John Stritt prepared a cash reserve report as of July 1st for the past three years. Cash on hand on July 1, 2000 - \$75,804; July 1, 2001 - \$79,629; July 1, 2002 - \$70,805.

c) Phyllis Brunken inquired about the flow through balance and how it was impacted. John Stritt shared that the flowthrough account is an account that serves as a clearinghouse account. Whatever is spent out of that account should be reimbursed from a school or other outside source. Currently the flow through account does have a positive balance of \$4,772 as income from UNK adjunct course refunds, grants, etc have created a plus cash amount in this area. At the next meeting, John Stritt will provide the Executive Council with a breakdown of flowthrough income and expenditures.

Motion approved.

3. Director Update

John Stritt reported on the current grant projects that are taking place at TVDEC. A Humanities grant was just approved. Four scholars will be trained on using distance education to do presentations to member schools. A similar project is targeted at the arts. In order to pay for training two professional artists on distance education at the same time the other scholars are trained, TVDEC would need to match a \$300 training/presentation fee to the artists. Nebraska Arts Council will match with the other \$300.

Craig Peterson moved that flow through funds from TVDEC be used to pay the match for the art instructors. Mark Sievering second.

Motion approved.

4. Training and Conferences

John Stritt reported that Level I training for distance education has been set for June 24-26. With the CTE grant (20 \$300 stipends), the Amherst-SEM Excellence In Education grant (4 \$300 stipends), and cash surplus from the flowthrough account, there should be enough funds to support summer training.

Kearney - UNK - will serve as the host for Nebraska Distance Learning Association conference in May. With this being the first time that this conference has been at Kearney, John commented that he would like to offer some scholarships for distance education teachers to attend. **John will prepare a proposal for these scholarships for the next**

meeting.

5. Distance Education Issues 2002-03

The results of a survey presented to Nebraska Distance Education Consortium directors was presented to the executive council. (<http://tvdec.k12.ne.us/desurvey>) Survey issues included:

- consortium fees
- site merger or expansion issues
- teacher and school benefits for sending classes

Mike Teahon moved that subcommittees be created to further review sites and teacher advocacy issues. Ron Wymore Second.

Discussion:

- 1. Mike Teahon volunteered to chair the site merger and expansion issue.**
- 2. Mark Sievering volunteered to chair the teacher/school benefits for sending classes.**
- 3. John Stritt will work with both committees.**

Motion approved.

6. NBX Expansion

Craig Peterson reported that ESU 11 will be donating the services of an NBX server to the Project 42 system. This will allow the Southwest Nebraska Distance Learning Consortium to receive IP services for fax and phone. The SWNDLC has agreed to pay for the \$1,500 that will pay for the software necessary to connect the Tri-Valley NBX server to the ESU 11 server.

7. IP Testing Preview

All Executive Council members were invited to attend an IP demonstration that will follow the meeting. IP is the apparent technology that will be supporting our future distance education needs.

8. Next Meeting

Phyllis Brunken suggested that we schedule our next Executive Council meeting for March 19th.

9. Meeting adjourned.